



OPERATING RULES 2024

I. AFFAIRS and MANAGEMENT

The Operating Committee, under the authority of the Board of Directors, is in charge of the affairs and management of the club. The Club is operated in accordance with the following rules:

1. The Pool Manager oversees the lifeguarding staff and the Front Desk Attendants. It is the duty of the Pool Manager and staff to operate, maintain and police the pools and club facilities.
2. The Pool Manager and staff are responsible for the condition of the pools as well as for their sanitation and safety.
3. The Pool Manager and staff are required to enforce the operating rules.
4. The Pool Manager, Assistant Pool Manager, or in their absence a designated member of the lifeguard staff, shall have the authority to determine under what circumstances the "Pool Closed" sign shall be posted, or the pools cleared of all swimmers.
5. The use of the pools when no staff lifeguard is on duty is strictly prohibited. The pools may not be used when the sign, "Pool Closed" is posted.
6. No member or guest will be admitted to the club grounds without first scanning their membership key tag at the Front Desk.

II. OPERATING DATES

The operating dates are as follows:

1. Memorial Day Weekend (late May)
2. Pre-Season Weekends (after Memorial Day Weekend and until school ends, approximately mid-June)
3. Opening Week (after school ends, approximately mid-June; the beginning of Full Season)
4. Last Day of Season: Labor Day (early September)

Any change in hours will be announced at the Club or on social media. The Club will be closed when necessary for maintenance operations. Fifteen minutes prior to close an announcement will be made as a reminder to members on the premises.

III. MEMBERSHIP KEY TAGS

Certificate Holders and their registered caregivers will be issued key tags that, when scanned, specify the Certificate Number, the demographic information of the family, and the age and swim permissions of each member of the family. Replacements can be purchased for \$20. Please see the front desk for a replacement key tag.

IV. GUESTS

1. All paying guests must be registered by an adult certificate holder upon entering the grounds. A guest record will be maintained at the Front Desk.
2. Non-swimming guests in street clothes must be registered by an adult certificate holder and will be admitted without charge. If a non-swimming guest is found swimming, action will be taken against the certificate holder, possibly resulting in suspension.
3. Guest Fees: Babies under age 2 are free; 3 and over - \$10 for bonded members and \$15 for non bonded members.
4. Each adult certificate holder may purchase one or more House Guest Passes. These passes are non-transferable, only to be issued to bona fide guests in their home. A house guest is defined as a person who resides in a member's home for a period of not less than three (3) consecutive days. House Guest Passes will permit full use of the Club facilities by the named person from the date of issue, for a period of not more than seven (7) consecutive days, including holidays. Such passes will be issued upon request by the Pool Manager. The charge for one (1) House Guest Card will be \$60 per house guest. No refund for any reason.

V. HEALTH and SAFETY

1. All bathers must shower before entering the pool. This is a requirement of the state of Pennsylvania law.
2. No gum chewing is permitted on the Club premises at any time.
3. Pool deck must be kept clear of chairs and any other obstruction. No smoking, eating, or drinking will be permitted on that section of the pool apron immediately adjacent to the pool or in the water. Smoking only permitted in designated areas, (see 3a) with the smoker responsible for the disposal of cigarette trash and butts.
- 3a. Smoking – Responsible Smokers. Please be considerate of members in your area. Smoke only in designated areas:
 - i. Outside Front Desk area.
 - ii. Turnpike side by barbecue pit
 - iii. Other side of Berkoff pool near the woods. ALL OTHER AREAS OF SWIM CLUB WILL BE SMOKE- FREE. Smokers are responsible for disposal of cigarettes and trash.
4. No glass or breakable containers of any kind are allowed on the Club premises - includes baby bottles.
- 4a. IF ANY CLUB MEMBER SEES VIOLATION OF GLASS RULE, PLEASE NOTIFY POOL MANAGER.

5. Ball playing is restricted to the area of or behind the basketball and volleyball courts. No hardball playing is allowed anywhere on the Club premises at any time.
6. Pets are not permitted on the grounds at any time, except for certified service dogs.
 - 6a. A certified service dog is defined as "dogs that are individually trained to do work or perform tasks for people with disabilities such as visual impairments, mental illness, seizure disorders diabetes, etc.). Such service dogs must be identifiable (vest, harness, etc.)
7. At the discretion of the Pool Management, admission (swimming) shall be refused to any individual with infectious cuts or abrasions, inflamed eyes, infections, wearing bandages or any other maladies.
8. No running, pushing, wrestling, ball playing or causing undue disturbance in or about the pool area will be permitted.
9. Expectorating or blowing of the nose in the pool is prohibited.
10. Use of the baby pool is limited to ages 5 and under. Parents of children using this pool are required to supervise their children while in the pool; parent must remain at poolside while their child is in the pool. Siblings are allowed in the baby pool only if an adult remains poolside.
11. Only one person will be allowed on each diving board structure at any time. Multiple and excessive bouncing on the diving boards is prohibited. The diving well area of the pool is reserved for diving board use only. If using the boards, swim clear as soon as your dive is completed. Do not dive or swim under the boards at any time. Diving off the side of the board is prohibited.
12. Only one person will be allowed on the slide structure at a time. Members will ride down feet first on their back. Swimming in front of the slide area is prohibited.
- 12a. Only members ages 13 or older OR members who pass the deep water band test are allowed to use the diving board and the slide.
13. Cannonballing or any type of jumping off the diving boards or the deck that the staff considers hazardous or undesirable is prohibited.
14. FLOTATION DEVICES (puddle jumpers/life jacket vests) are permitted outside the 3-foot area in the Berkoff/Tillman Pool only when accompanied by an adult. In the three-foot area of the Berkoff Pool puddle jumpers/life jacket vests for young children are permitted. Any floatation device must be PRE-APPROVED by Club - pool management before use. See Flyer posted at the club
15. Talking or loitering at the lifeguard stands is not permitted. Members are not permitted on lifeguard stand structure. Members may not use/move lifeguard equipment on deck area. This includes but is not limited to, skimmers, backboards, buoys, etc.
16. Members and non-members under the age of thirteen years are required to complete a swimming test to determine their ability to enter deep water. This test can only be administered by the Pool Manager or Assistant Pool Manager. If said member successfully completes this test, then they will be given an ankle band and are required to wear it at all times. A fee of two dollars will be charged for replacement of this band.
- 16a Deep water band test consists of: Swimmers will enter the diving well from a standing position and recover without the use of the side of the pool. They will swim 10 yards and submerge under a rope and recover with their head above water on the other side. Then swimmers will go right into treading water for 30 seconds with their head above water and with composure. After treading, swimmers will immediately continue swimming the rest of the length (15 yards) all without touching the side or bottom of the pool.
17. Any person who does not appear to have the necessary swimming skills to enter the deep water will also be required to pass the swimming test.
18. The shallow area of the Berkoff Pool up to the safety rope (2.5') is reserved for non-swimming members. Other areas in the Berkoff Pool or the Tillman Pool at the depth of five feet may be used by non-swimming child members only when they are individually accompanied by an adult in the pool.
19. No water guns in or around the pool
20. No balls or ball playing in any of the pools. No throwing toys.
- 21.

Playground safety is imperative.

21a. Playground Rules:

- i. No throwing sand, at any time.
 - ii. No pushing, shoving, wrestling or fighting in the area or vicinity.
 - iii. No profane, abusive or threatening language is to be used.
 - iv. No child under the age of three is permitted to use the equipment without adult supervision.
 - v. Any member who violates these rules will be subject to loss of use of the equipment and possibly to suspension of the offender's Club privileges for a period to be determined by Management.
22. Skateboarding or rollerblading is not permitted on Club premises. Upon entering, members must leave these at the Front Desk.

VI. GENERAL

1. Certificate Holders aged 13 through 17 years of age will be permitted entry into the Club without being accompanied by an adult with signed consent form from their parent/guardian. Certificate Holders under the age of 13 years must always be accompanied by an adult member. This adult member will be responsible for the children's conduct and safety. Junior members (ages 1 through 17) are not permitted to escort younger children.
2. The cost of any property damage incurred as the result of a member or guest's actions will be charged to the responsible Certificate Holders.
3. Persons under the influence of intoxicants will be denied admission to the grounds. Intoxicating beverages or illegal drugs shall not be used or brought into the premises. Such persons abusing this rule will be asked to leave the premises immediately. Individuals involved in such action could be subject to immediate suspension of all privileges for an undetermined period.
4. Food and refreshments may not be consumed on the pool apron. Members are required to clean up after themselves and their guest before they leave. The picnic area is open to all members on a first come - first served basis. We do not reserve picnic tables.
5. No abusive or threatening language, disorderly conduct, abusive or threatening behavior will be tolerated anywhere on the Club premises, including the parking lot area. Violation of this rule could cause immediate suspension of the individual involved by management.
6. All members are required to drive slowly and responsibly on the driveway, parking areas, and in the residential areas adjacent to the Club property. Speed Limit of five miles per hour will be enforced. Parking spaces for the disabled are reserved for individuals with a valid license plate, ID, or hang tag which must be clearly displayed. Police will be summoned to ticket all in violation.
7. Lost membership key tags will be replaced at a fee of \$20.00 per key tag. If members request entry without a key tag, they will be asked to remain at the Front Desk, provide other forms of ID, and wait for the staff to search the membership database. Manual admission is for unusual circumstances, and not a repeat occurrence.
8. All waste materials must be placed in appropriate receptacles. Child members are expected to adhere to this rule also or the Certificate Holder will be held responsible. Members are required to maintain the area they use at the Club. When leaving for the day they are expected to pick up their trash. If using the Snack Bar tables, the member is expected to clear the table of any trash or

spills incurred during their use of the area. Violation of this policy can result in disciplinary action against the individual member and certificate holder.

9. Lost articles will be held at the Front Desk in the Lost and Found area for a period of one week. After this time, they will be disposed of, as the Management deems appropriate.
10. All Club members will leave the Club premises within 15 minutes of the designated closing time without exception. Access to the Club parking lot will be restricted (locked) at this time.
11. The Club will not be responsible for the loss or damage to personal property and suggests that all valuables be left at home or locked in their car.
12. All Club members shall be attired in a manner which is proper and appropriate for a family-type Club when on the premises.
13. Misrepresentation or lending of membership key tags to other than the individual designated on the membership key tag shall result in the immediate suspension of all Club privileges for an indefinite period. This includes misrepresentation of residence in the Certificate Holder's household.
14. Equipment Deposit: One-dollar deposit is required for each set of athletic equipment loaned from the Front Desk. Barbecue grills are available by reservation. Reservations consist of a \$5.00 deposit to be paid at the time of placing the request. Grill use is limited to a time span of two hours at the end of which time the member must return to the Front Desk and advise the attendant that they are done. No child member can request the use of any equipment without an adult in attendance.
15. Tennis racket deposit is \$5.00 for junior (>12) and adult members. If racket is returned in damaged condition, it is the user's responsibility and the member will be prohibited from reentering the Club until reimbursement is received for the value of the racket.
- 15a. Table Tennis equipment deposit is \$5.00 for junior (>12) and adult members. You will receive equipment bag with paddles and ping pong balls. If paddles are returned damaged, it's the user's responsibility and the member will be prohibited from reentering the Club until reimbursement is received for the value of the paddles. Table rules and usage will be the Front Desk responsibility.
16. Any member desiring to use the volleyball courts must request permission at the Front Desk for availability of the facility. Sign out sheets will be given to the person requesting usage and all individuals who will participate must be listed. Maximum usage per team will be set at one hour per afternoon and one hour per evening. Keep in mind that during high volume weekends and holidays this could be limited to one hour per day per team. This judgment will be made by the Pool Manager.
- 16a. Other facility activities such as stickball and barrel ball must sign up at the Front Desk.
17. No individual whether staff or Club member shall engage in any activity on swim Club property for which he or she shall receive compensation, without prior written approval from the Chairperson of the Operating Committee. Request forms can be obtained from the Pool Manager.
18. Adult swim periods will be permitted at times selected by the Pool Manager. Adult swim periods shall be conducted for approximately fifteen minutes, at the discretion of Management. The Tillman Pool will be the only facility used for Adult Swims. Only adults are authorized to participate, except for young children under age three - who must always be held by an adult. This is permitted only in the area assigned by Management.
19. Nursing mothers are advised to perform the feeding requirements of their infants in a modest and discreet manner.
20. Baby diapers - are not considered to be a bathing suit. Babies and Toddlers are required to wear a swim diaper and rubber pants in addition to their bathing suit, if not toilet trained, as a precaution in the safe and sanitary maintenance of all the pools. THIS IS A DEPARTMENT OF HEALTH REQUIREMENT. Purchase of a swim diaper can be made at the front desk.
21. Swim instruction is reserved for the certificate holding members of the swim Club. No other children are permitted to participate at this time.
22. Activities Request for parties of 8 or greater, and Canopy Reservations, are handled by the Front Desk at least 2 weeks prior to the scheduled event. Due to the limited number of chairs we request non-member guests to bring their own chairs. (5 Club chairs per canopy). Rental fees for non bonded members are \$50. **If it is found that bonded members are booking on behalf of non-bonded members, said bonded members and non bonded members run the risk of forfeiting their bond and membership.**
23. The UMSC Swim Team Committee and Board of Directors has agreed that the swim team is open to all interested swimmers and divers ages 5-18 years of age. Eligibility is contingent on the following criteria: All certificate holding, dues paying families are eligible. Waiting list and summer replacement families are eligible if the member's application and fees are submitted before swim team registration.
24. All persons using the pool or any other facility at the Club do so at their own risk. The Club will not be responsible for any accidents or injury in connection with such use.
25. Infractions of Operating Rules will result in the suspension of all privileges and possibly expulsion of the offender. The term of suspension shall be directed by pool management, the Operating Committee, and /or the Board of Directors.
26. Management and staff have the complete responsibility regarding the enforcement of all rules and regulations. Their authority is to be respected by all members and guests. Appeal regarding any decision should be written and addressed to the President of the Club. Certificate holders are responsible for the conduct of all person admitted to the Club under their certificate.
27. The summer membership fee for all senior citizens was changed from age 65 to age 62 effective 01/26/2012 and was a unanimous Board decision.

*All rules are subject to change at any point during the season